**Syed Muhammad Shahrukh Shamim**

**CAREER OBJECTIVE:**

To obtain a challenging position where my creative aptitude applied optimally, benefiting the organization as well as my personal growth.

**QUALIFICATION:**

* Doing ADP Commerce from Virtual University of Pakistan
* **H.S.C in Commerce** from Board of Intermediate Education Karachi
* **S.S.C in Commerce** from Board of Secondary Education Karachi

**IT SKILLS:**

* **MS OFFICE** ( 2 MONTHS COURSE FROM COMPUTER COLLEGIATE )
* GOOD KNOWLEDGE OF **INTERNET**
* GOOD KNOWLEDGE OF **COMPUTER HARDWARE AND SOFTWARE**
* **SHORTHAND AND TYPING** COURSE FROM SKILL DEVELOPMENT COUNCIL KARACHI
* **WINDOWS & SOFTWARE** INSTALLATIONS

**EXPERIENCE:**

* Worked as an **Account Assistant** in **Admin Department** Of **One 2 One Traders And Co** (3 Years)
* Work as a **Contract Employee** for 1 year in **Karachi Development Authority ( K D A )**
* Worked as a **Computer Operator** for one year in the **Information Technology Department** of

**I. Technology, Guru Karachi** (1 Year)

**PERSONAL PROFILE:**

Father Name : Syed Shamim Akhter (Late)

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D.O.B : 20 July 1994

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**REFERENCES:**

Will be furnished upon request.